

**MEETING OF THE BOARD OF DIRECTORS (the “board”)
DCS MONTESSORI CHARTER SCHOOL (the “school”)
Monday, January 22, 2024**

Directors Present: Anna Zimmermann (Chair), Ying Zhu (Vice-Chair), Margaret Brawley, Meghan Rieth, Adriana Sosa (Secretary), and John Liepins

Directors Absent: Kari Stanley (Treasurer)

Head of School (“HOS”) Present: Jeromy Johnson

The meeting was called to order by Director Zimmermann at 6:04 p.m. Director Zimmermann read the Mission and Ends.

Public comment: No members of the public were present.

HOS Report: Jeromy Johnson

Monitoring Report: (EL-8, EL-11.1, EL-13)

The HOS and Board reviewed the monitoring reports for EL-8, EL-11.1, and EL-13. A discussion ensued. Following such discussion, a motion to approve EL-8 and EL-13 as reasonable interpretations was made by Director Zimmermann and duly seconded by Director Sosa. All members of the Board approved the motion.

Policy Review: (EL-8, GP-12, GP-13, GP-14)

The Board reviewed policies EL-8, GP-12, GP-13, and GP-14 for potential changes. No changes were suggested to EL-8, GP-12, GP-13, and GP-14.

Administrative:

Directors Zhu and Liepins provided an update on the HOS Evaluation. In order to closely align with GP-15, Directors Zhu and Liepins provided two recommendations:

1. Conduct the HOS evaluation in February with existing data from SAC Parent survey, the existing Staff questionnaire and the existing Board survey.
2. In parallel, the Board shall work to set the newly updated questionnaire, targeting completion of Board survey by May and Staff survey for the Fall. In addition, the Board shall then review the Parent survey devised by the SAC for any suggestions or alignment with the new HOS evaluation construct.

Minutes from the December meeting were reviewed. Director Zimmermann motioned to approve the minutes, Director Zhu seconded. Director Brawley abstained. All other Directors present approved the motion.

The Board discussed the Board Retreat, where strategic planning will take place. This will likely be scheduled in March or April.

The Board conducted a self assessment per GP-10, set 2.

Adjournment:

Motion to adjourn made by Director Zimmermann at 8:19 p.m. Director Sosa seconded. All present board members approved the motion.

Respectfully submitted,

Adriana Sosa
DCS Montessori Board of Directors

**MEETING OF THE BOARD OF DIRECTORS (the “board”)
DCS MONTESSORI CHARTER SCHOOL (the “school”)
Tuesday, March 6th, 2023**

Directors Present: Anna Zimmermann (Chair), Adriana Sosa (Secretary), Ying Zhu (Vice-Chair), Margaret Brawley, Kari Stanley (Treasurer), and John Liepins

Directors Absent: No

Head of School (“HOS”) Present: Jeromy Johnson

The meeting was called to order by Director Zimmermann at 6:05 p.m. Director Sosa read the Mission and Ends.

Public comment: Cecilia Newell was present. No other members of the public were present.

Open Board Seat Appointment: The Board reviewed Cecilia Newell's qualifications. Director Zimmermann motioned to appoint Cecilia Newell for the open board seat throughout the end of its tenure this school year. Director Liepins seconded. All other directors approved the motion.

Annual Enrollment Report and Exit Survey Results from Registrar: Ms. Brycie Strother, Office Manager / Registrar, presented the Annual Enrollment Report and Exit Survey Results to the Board. A discussion ensued.

HOS Report: Jeromy Johnson

The HOS and Ms. Rachel, DCS Montessori Business Manager, gave the Board a finance update and presented the proposed budget for 2024/2025. Director Zimmermann motioned to approve the proposed budget. Director Stanley seconded. All other directors present approved the motion.

Next, the HOS gave the Board a staffing update. A discussion ensued.

The HOS and Board reviewed the monitoring report for EL-15. A discussion ensued. Following such discussion, a motion to approve EL-15 as reasonable interpretations was made by Director Sosa and duly seconded by Director Brawley. All members of the Board approved the motion.

Policy Review: (GP-10)

The Board reviewed policy GP-10 for potential changes. No changes were suggested.

Administrative:

Minutes from the February 12th Board meeting were reviewed. Director Zimmermann motioned to approve the minutes, Director Brawley seconded. All other Directors present approved, except for Director Newell who abstained.

Minutes from the February 29th meeting were reviewed. Director Zimmermann motioned to approve the minutes, Director Brawley seconded. All other Directors present approved, except for Director Newell who abstained.

Director Zhu left the meeting at 7:27pm.

The board strategic planning meeting is set for 4/4, Thursday, at 5:30pm.

The HOS will leverage the call for candidates based on prior approved Board messaging and will conform the schedule as mandated by the school bylaws.

The Board conducted a self assessment per GP-10, set 2.

Adjournment:

Motion to adjourn made by Director Zimmermann at 7:49 p.m. Director Liepins seconded. All present board members approved the motion.

Respectfully submitted,
Adriana Sosa
DCS Montessori Board of Directors