



School Accountability Committee (SAC)

Minutes

4:00 pm September 21st, 2022

Meeting attendees: Ying, Meghan, Heather, Jeromy, Jessica

Not present: Andrea, Renee

4:05pm Review Minutes from last week's meeting, and approve for posting — No changes made; motion to approve Sept 13 meeting minutes: Jeromy, second: Heather, passed unanimously

4:07pm Review State Assessment data, School Performance Framework (SPF) info. and discuss current Academic Goals in Math and Reading; Review Parent & Student Survey; Approve SAC Goals

* Jeromy gave background of Parent Survey (who originates it, where questions come from, etc)

* Group discussion: suggestion to modify survey to questions to include whether the Board of Directors are upholding the mission/vision of the school; Q: Is there a way to read the past goals? A: Yes, Jeromy will pull them and distribute to SAC team; Need identified: we need to get back to fundamental Montessori concepts in our classrooms (teachers agree and are

striving to do this); SSP Survey Question update suggestion: "Montessori Philosophy — The curriculum meets the overall expectations I have for its adherence to Montessori philosophy." —> suggestion to add more follow-up to qualify their level of knowledge of Montessori...group will continue to discuss; Suggestion to add questions to the survey based on Stanford toolkit shared by Andrea (eg, "shift and persist" concept)...so that the student survey meets the children where they are and lets the student based survey be student led.

* Group will continue to discuss all of the topics in the November meeting.

5:00pm Meeting adjourned

Next meeting: November 3, 2022 @ 4:00pm



School Accountability Committee (SAC)

Minutes

4:00 pm November 3, 2022

Meeting attendees: Ying, Renee, Heather, Jeromy, Jessica, Andrea

Not present: Meghan

3:50pm Review Minutes from previous meeting and approve for posting — No changes made; motion to approve: Jeromy, 2nd: Heather, passed unanimously

3:55pm Review current work on UIP goals — 1. Reading (increase growth in reading) 2. Math (increase in math outcomes) 3. Reinvigorate our focus on Montessori philosophies across the school and the community

Motion to approve these goals: Heather, 2nd Renee, passed unanimously

4:10pm Review Parent Survey from 2021-22SY and determine questions for the 2022-23SY — Changes/Edits suggested:

Parent/Family Survey: Q2: Montessori Philosophy - Add follow-up question asking if they see the philosophy being successfully applied in the classroom. "How confident are you that the Montessori philosophy is being applied in the classroom?"

Q9: Parent Education Opportunities - Ask a follow-up question about the types of enrichment opportunities that people would prefer (new opportunities and different opportunities) Example: Zoom meetings for book clubs or hybrid options.

Possible new question: "Was Montessori a driving force in you choosing DCSM?" Y/N

Student Survey: Q5: Curriculum meets my expectations on adherence to the Montessori philosophy.

Q2: For students with less than <3 years of Montessori experience;
Follow-up question: Were you attending a Montessori school before DCSM? (to determine their full relationship with Montessori philosophy)

Look at Math and Reading questions:

Q10 & Q12: possibly move these questions to a different place in the survey so that all Reading questions are together and then all Math questions are together.

Place Q8 & Q9 with Q11 & Q13 while taking Q10 out of the middle of this series of questions.

Mental Health question ("child needs support...") Do families know what support is available and how to get it?

4:55pm Discuss future of parent survey and approach to overhaul —
minimal discussion on this topic as meeting needed to adjourn on time. Did
discuss that no overhaul will be done for this 22-23SY survey but will be
considered for future surveys.

5:00pm Meeting adjourned

Next meeting: December 8, 2022 @ 4:00pm



School Accountability Committee (SAC)

Meeting Notes

4:00pm January 19, 2022

Attendance: Jeromy Johnson, Samhee Shim, Renee Osterdock, Jessica Capsel, Jennifer Iarossi, Andrea Barnes, Craig Blumengold

4:05pm Reviewed and approved December meeting notes —

notes unanimously approved (motion to approve: Jennifer; 2nd Renee)

4:10pm Parent Survey Review —

*School to send out additional reminders; as of today, responses were about 75% of last year's response rate

*Ideas to increase participation: ask room parents or teachers to send out a reminder with a direct link to the survey

*Preliminary Results (as of today) — Jeromy gave an overview of some of the Parent Survey Results

*February SAC meeting will be a deep dive into the final survey results

4:18pm Current UIP Goals —

*Moved from 35% to 22% kids on READ Plans or on “watch” due to increased interventions.

*Offering a Read 180 class to middle school students to help those struggling readers before high school.

4:25pm HOS report on school and finances —

*Jeromy update: Homework returning to Lower El soon

Young Ameritown - 5/6 graders participating in
February

Gave a brief update on the intentions of bringing
back the garden program at all levels

4:50pm Adjourn

Next Meeting: February 16, 2022 @ 4:00pm



School Accountability Committee (SAC)

Meeting Notes

4:00pm February 16th, 2022

In Attendance: Jeromy, Andrea, Craig, Jessica, Renee, Jennifer, Samhee (Zero absent)

- 4:00 Prior Business — Approved January 2022 SAC Meeting Notes (Moved to approve: Renee; Second: Andrea; approved unanimously)
- 4:10 2021-22 Parent Survey Review — SAC team reviewed the 2021-22 Parent Survey Results and identified the following opportunities for DCSM:
- * Better communicate to parents the mental health supports and services available at DCSM.
 - * Better communicate to parents the reading resources and support services available at DCSM (via DCSM webpage).
 - * Responses to the “DCSM properly maintains its facilities” offers potential opportunity to update/clean-up exterior of the school.
 - * Opportunity to increase math work completed outside of school hours by making that math work more interesting/fun for students (students don’t seem to love working in Aleks)
 - * Responses to the “My student is appropriately challenged” offers opportunities in better communicating/educating parents on the work (and the level of challenge that work offers) being done in classrooms
 - * DCSM will monitor the retention numbers going forward. In light of the many new families coming to the school, there is an opportunity to go back to Montessori basics with Parent University educational sessions (eg, Montessori Journey Day for parents to experience the Montessori classroom).
 - * Communication Methods to include a three layer approach: 1. Teachers communicating consistent information to families; 2. DCSM website; 3. Parent education opportunities (eg, Reading Nights).

4:45 HOS report (reminder of new mask policy, funding is good so offering new opportunities like Cosmic Ed and teacher professional development, Middle school director position being posted)

4:50 Adjournment

Next meeting: April 6 @ 4:00pm via Zoom; Topic: Student Survey

Scheduled times are highly flexible and meeting will take place on ZOOM

Meeting ID: 930 5257 1669

Passcode: PJSMf4

with more rigor)

ELA: *increase reading growth*

** Third goal will be established by the SAC during upcoming meetings; Jeromy to email the SAC team data to review; potential topics discussed for that third goal: mental health? school nutrition?*

4:53pm HOS report on School and Finances — *Jeromy gave an overview of the MLO bond levy; gave overview of the school's future capital improvements which include improved/updated landscaping and outdoor improvements with a focus on sustainability and replacing the elevator*

5:02pm Plan for next meeting, scheduling — *Jeromy will send info/data for SAC to review; next meeting is 9/21 at 4pm to continue discussion and action on UIP goals*



School Accountability Committee (SAC)

Meeting Agenda

4:00pm April 6th, 2022

In Attendance: Jeromy, Andrea, Criag, Jessica, Samhee Absent: Jennifer

4:00 Minutes review and approval from prior meeting

- SAC discussed prior Meeting in February and reflected upon the draft minutes provided by SAC secretary Jessica. (Moved to approve: Renee; Second: Craig, approved unanimously.)

4:06 Student Survey review and preparation

- SAC members discussed the Student Survey questions
 - Math help discussed
 - Safety perceptions for students discussed
 - Choice in work discussed
 - Challenge level discussed
 - Format and layout was also briefly discussed
 - Motion to approve: Jessica; Seconded Samhee, unanimous approval

4:46 Update on UIP goals progress

- 9 of 22 READ plan students are on trajectory to exit their read plans.
- ALL students who were on WATCH received additional Reading support from a reading interventionist.
- Community feedback on reading at home discussed

5:00 Finances update

- Head of School discussed the implementation of signing bonuses to support retention of teaching staff

- Andrea made a motion to adjourn the meeting at 5:05 pm, Renee seconded, unanimous approval.



School Accountability Committee (SAC)

Meeting Minutes

4:00 pm September 13, 2022

Attendance: Jeromy Johnson, Jessica Capsel, Megan Rioch, Andrea Barnes, Ying Zuh, Heather Anderson, Renee Osterdock (on the phone)

4:05pm *Start of meeting, introductions of each member*

4:11pm What is SAC? Purpose and history of SAC, state mandates, and how it is implemented in the charter school setting, specifically in our school. — *Jeromy gave an overview of the what the SAC is, why it exists, how the SAC at a charter school differs from a traditional school, briefly discussed the District Accountability Committee (DAC), defined our purpose “using school-based data to create and drive improvements for the school.”*

4:20pm Roles and Responsibilities — *Elected members to SAC roles:*

Chair: Andrea Barnes

Vice Chair: Ying Zhu

Secretary: Jessica Capsel

DAC Liaison: Megan Rioch

Heather Anderson moved to elect Andrea Barnes as Chair, Ying Zhu as Vice Chair, Jessica Capsel as Secretary and Megan Rioch as the DAC Liaison; Renee Osterdock seconded the motion; unanimous yes votes

4:25pm Unified Performance Planning (UIP) process and discussion -

Math, ELA and ? — New UIP Plan due to the district in October 2022 — School has already created goals around Math and Language Arts (goals they set and started pre-Covid but had to put on hold due to Covid, we will resurrect those goals and start working on them again); a third goal will be established by the SAC.

** When creating goals we always need to ask: How do we meet goals around Math and Language Arts (ELA) while still maintaining our Montessori roots?*

** For Math and ELA goals, SAC will review both state and school-based scores when establishing goals and methods.*

** Specific goals for Math and ELA already established:
Math: Increase the percentage of student at the Meets/Exceeds (hoping to implement RTI Tier 1 & 2*