



**School Accountability Committee (SAC)**

**Meeting Agenda**

**4:00pm February 16, 2021**

**Present: Jeromy, Jennifer, Samhee, Renee, Jessica; Not present: Craig, Andrea**

XXX Minutes review and approval from prior meeting — n/a — not enough committee members present to vote today

4:00 Parent Satisfaction Survey Data Review — Group reviewed results of the Parent Satisfaction Survey emailed by Jeromy on 2/11/21; Group focused on the survey questions focused on reading (Q11, Q14, Q17, Q19) and whether the existing reading goals meet the issues reflected in the survey results — consensus was that the current reading goals will meet the issues identified in the survey (focusing on increasing reading at home by increasing access to reading, creating a culture of reading for entertainment, focusing on reading support during the school day, communicating to parents what reading support resources are available...); Group discussed that if next year's parent survey if Q17 and Q18 continue to identify parents who believe their child needs additional reading support or mental health support there should be an opportunity to reach out to those parents so that their specific needs can be addressed; Group discussed screen time questions (multiple questions address screen time) and what those responses may mean during future school years;

Group identified opportunities to 1. improve communication between parents and teachers (specifically on student progress) and communicating clear expectations (specific to Q4 in the Upper EI results); 2. the need for a transition when our students are moving away from so much screen time (and worksheet type work) back to more Montessori type work; 3. the need to move back to differentiating students in the classroom rather than the grade level (all students in one grade level get the same work) work they have been getting during remote/hybrid schooling;

XXX Update on Read goals progress — discussed above during parent survey conversation

XXX Finances update — no update today

5:00 Adjourned



**School Accountability Committee (SAC)**

**Meeting Minutes**

**4:00pm April 27th, 2021**

4:00 Minutes review and approval from prior meeting

- Jessica presented the February 2021 SAC meeting minutes, Craig motioned to approve, Andrea seconded, and were unanimously approved.

4:10 Student Survey review and preparation

- SAC members discussed a variety of COVID-19 based questions to add to the 2021 Student Survey.
- Renee motioned to approve, Craig seconded, and the Student Survey was approved unanimously.

4:40 Update on Read goals progress

- Jeromy presented that almost 40% of Read identified students were testing "off" their Read plans showing significant improvement from the beginning of the year and in alignment with our UIP Goal.

5:00 Finances update

- Jeromy presented the school's current financial standing, including money from the state to support teacher retention bonuses, and expanded Mental Health services personnel for DCS Montessori, already hired, for the 2021-22 school year in alignment with UIP goals.

- 5:05 Renee motioned to adjourn the meeting, Jennifer seconded, and the meeting was adjourned unanimously.



### School Accountability Committee (SAC)

#### Minutes

4:00 pm September 15<sup>th</sup>, 2021

Members in attendance: [Jennifer Iarossi](#), Andrea Barnes, Renee Osterdock, Samhee Shim, Jeromy Johnson

4:00 What is SAC? Purpose and history of SAC, state mandates, and how it is implemented in the charter school setting, specifically in our school.

- Brief discussion as to returning membership, not necessarily completing a UIP this year (as to 2 year schedule). Reviewing data and examining affective goals for the school, maintaining our Reading goals as 2nd year of current UIP.

4:15 Roles and Responsibilities

- Renee has volunteered to do Chair this year and support me working on agendas.
- Jessica has been volunteered to take minutes again.
- Andrea has volunteered to attempt to represent us at DAC as our Liasson
- Jennifer is sticking around to help vote us through another year!
- Ms. Samhee is our Teacher Representative!!
- I'm the administrative representative!
- Volunteer Rep. TBD (maybe vice chair?)

4:30 UIP process and discussion

- Brief review of getting Tier 2 support to Read Watch list students and discussion of student survey data for review that is coming.

4:45 HOS report on School and Finances

- COVID-19 Protocols discussion, masks, cohorts, vaccines and legal issues within the control issues at the county level.

5:00 Plan for next meeting

Adjourn



**School Accountability Committee (SAC)**

**Meeting Notes**

**4:00pm October 6<sup>th</sup>, 2021**

Attendance: Jeromy Johnson, Renee Osterdock, Jessica Capsel, Jennifer Iarossi, Andrea Barnes, Craig Blumengold

4:10pm Reviewed and approved September minutes —

minutes unanimously approved (motion to approve: Jeromy; 2nd Jennifer) Jessica and Craig abstaining

4:15pm Goals discussion —

HOS gave update on current READ plan numbers: currently 22 students (down from 34 READ plan students one year ago) on a READ plan with ~7% (20-30 students) of the rest of the student population on the watch list and these students will get RTI reading help this school year.

Current UIP goals update —

\* full elementary and kindergarten staff have completed Colorado Dept of Education's mandatory reading training;

\* all learning specialists and Special Education staff will complete Orton Gillingham training;

\* next year, all teachers will have the opportunity to complete the Orton Gillingham training (per district-wide initiative); discussed the potential of adding a specific goal for the number of teachers completing this OG training (provided resources are available)

4:15pm Examined and discussed Student Survey data —

Group reviewed student survey received via email before this meeting; Is there an affective goal that may be appropriate given the Student Survey results?

Group discussed specific survey questions and compared the results to the results in previous year's survey and distribution of answers by grade level; no significant changes recommended for any of the Student Survey questions

Goals/Follow-up Discussed:

Q9: Keep this question for next year to follow-up on results post-Covid and adding an open comment section so students could request follow-up support if they wanted to

Q16: Follow-up on comparing results this year to past years (monitor); opportunity for teachers to connect with Upper El students before they enter Middle School

Group discussed school retention and enrollment rates as related to typical years vs during Covid

No specific goals developed today but will discuss and attempt to create goals during next meeting

4:45pm HOS report on school and finances —

HOS gave update on current student attendance; group decided to switch meetings to Zoom; discussed developing some social responsibility, civic responsibility, critical thinking, data evaluation, local control and political processes within the school

environment lesson goals for students and school community in  
future

the

4:55pm Plan for next meeting — discuss developing goals based on  
Student Survey results; discuss writing focused goals for next year

5:00pm Adjourn





School Accountability Committee (SAC)

Meeting Notes

4:00pm November 3rd, 2021

Attendees: Andrea Barnes, Renee Osterdock, Jessica Capsel, Jennifer Larossi, Jeromy Johnson, Craig Blumengold

4:05pm Review and approve October meeting minutes — minutes approved (moved: Craig; 2nd: Andrea; not present during this motion: Renee, Jennifer)

4:10-4:25pm Meeting disrupted as committee members logged off Google Meeting to move the meeting over to Zoom

4:25-4:45pm Examine and discuss goals from Student Survey & discuss possible action planning to support goals — Two goals developed: 1. School will improve (by at least 5%) the percentage of students feeling “safe” at school on Student Survey. 2. School will decrease the percentage (by at least 5-10%) of students “needing help with math” on the Student Survey. — Motioned to adopt: Jeromy; 2nd by Craig; passed unanimously — both goals adopted

Reviewed Parent Survey questions; discussed removing all of the remote learning questions (questions 8, 9, 10, 12, 13,



14, 16, and the 2nd and 3rd questions within question 20 which is a middle school question)

Additional changes to Parent Survey discussed:

- \* Question 4: School Climate Section: Add a new question that mirrors the safety question from the Student Survey (so we are asking the same question on both the Student and Parent Surveys to gather both perspectives)

- \* Question 11: Add a new question that asking about math work being done independently at home

Parent Survey will be discussed again and finalized during December SAC meeting

4:45pm            Plan for next meeting — December 1 @ 4:00pm via Zoom  
(Zoom Meeting Code: 8618529806)

5:00pm            Adjourn — moved: Craig; 2nd: Renee

## SAC Meeting Minutes

12/1/21

Present:

Jeromy

Andrea

Craig

Samhee

Jen

Renee

- Parent survey is used by board for work due in Feb
- Understand how the 2 parts work together
- Any responses to changes?
  - o Add mental health Q on Q7
  - o Good to add math section on Q7?
    - Renee, Samhee, Andrea – yes
  - o same format as reading
- on parent education, add moving up tours? Also remove cougar coffee, add Jeromy's coffee
- motion to approve last meeting's minutes
  - o Craig motion
  - o Renee second
  - o Samhee abstain
  - o Andrea and Jen approve
- How about language on last page? Some parents miss next survey
  - o Jenn: can you change the button wording in the app? "continue" or something?
  - o Jeromy confirmed he could change words on button
- Add question around math, added moving up, changed cougar coffee portion
- Looks good – Craig, Andrea, Renee
- SSP section
  - o A lot removed about remote learning
  - o Talked last meeting about adding a question about safety from student survey
  - o What should that look like?
    - Jenn: "my child feels safe at school"
    - Add it to Q4, add a row at the bottom
    - Is there a reason to expand
      - Craig – no
      - Samhee – first question on Q4 says social/emotional, this new questions is about physical safety
      - Jeromy – gives connection to student survey

- Independent reading Q was removed but Jessica wanted it added back. Then also add an independent math question?
  - Should we add both back? Yes
- Q12 about identification of math support wording ok? Yes
- Should the independent math question have clarification about what is meant? LE = homework, UE= Aleks
  - Yes, clarification would be helpful
- What else?
  - Craig will take a crack at making a question about parent satisfaction with COVID mitigation
    - Jeromy – sensitive topic, need to take care of wording
    - Renee – what are we trying to accomplish? The survey is about student education. Is this type of question relevant to the survey's goal of understanding education?
    - Jenn – we should ask, but should create action around the results
    - Jeromy – what's the value? This committee won't do anything with that, but seems hard not to ask the Q given the year we've had
    - Samhee – see it could fit in school climate already, should leave as is
    - Craig will wordsmith it
    - Jeromy will investigate the appropriateness and value from asking it. Worried about it being distracting, maybe have it at end?
    - Craig – it's in the middle. Will craft something to talk about it
    - Renee – putting it in first section, worry about the distraction issue. Do we really want to bring it into this
    - Jenn – can we do a separate COVID response survey?
    - Jeromy – interesting. Not sure it's something we should have. Let's have Craig do a wordsmith and share with group. Then we can review. Don't want to create duplicate either (everyone good with this plan)
    - Samhee is right, there's a lot of Q's in the beginning that provide opportunity for parents to comment
    - Jeromy – any other things we could ask that might be related but not direct?
- Q8 will be copied for independent math at home
- What about first part? Where might COVID be considered and commented on? Q7 (all agreed)
- Good with survey as is – minus Jeromy/Craig effort about possible COVID Q?
  - Andrea – motion

- Craig – second
  - Everyone else in favor
- School looks good financially
  - MEF getting things for teachers
  - PD for teachers
- Inside school, things are rather normal
- Meeting adjourned