

**MEETING OF THE BOARD OF DIRECTORS  
DCS MONTESSORI CHARTER SCHOOL (the "School")  
Thursday, January 23, 2020**

**Directors Present:** Geoff Williams (Vice-Chairman), Jessica Wood (Chair), Cecilia Stewart and Ben Williams

**Directors Absent:** Kirk Gray, Andrea Patterson and Jason Dozois

**Head of School ("HOS") Present:** Jeromy Johnson

**Call to Order: Reading of mission and Ends-1**

The meeting was called to order by Ms. Wood at approximately 6:00 p.m. and Ms. Wood was designated to maintain minutes of the meeting. Ms. Wood read the Mission and Ends.

**Public Comment: (GP-12 Public Participation)**

None present

**HOS Report: Jeromy Johnson**

The Board discussed the Charter Renewal progress. The County approved a 5 year charter renewal. Moving into legal negotiations. The Board discussed safety and security updates.

**Policy Review: (EL-8, EL-13, EL-11.1, GP-13, GP-12, GP-14, EL-8)**

Mr. Johnson provided an overview of EL-8. A discussion ensued. Mr. G. Williams moved to accept the report as a reasonable interpretation, Mr. B. Williams seconded. Mr. Johnson provided an overview of EL-13. A discussion ensued. Ms. Stewart moved to accept the report as a reasonable interpretation, Mr. G. Williams seconded. Mr. Johnson provided an overview of EL-11.1. A discussion ensued. Ms. Stewart moved to accept the report as a reasonable interpretation, Mr. G. Williams seconded.

The Board reviewed GP-13, GP-12, GP-14, and EL-8. Following such discussion, no changes to the policies were recommended by the Board.

**Administrative:**

The Board discussed moving the March annual retreat to a date in April.

**Adjournment:**

There being no further business to come before the Board, the meeting was adjourned at approximately 7:03 p.m.

Respectfully submitted,

Jessica Wood  
DCS Montessori Board of Directors

**MEETING OF THE BOARD OF DIRECTORS  
DCS MONTESSORI CHARTER SCHOOL (the "School")  
Thursday, February 20, 2020**

**Directors Present:** Jessica Wood (Chairman), Kirk Gray, Andrea Patterson, Ben Williams, Cecilia Stewart, Jason Dozois.

**Directors Absent:** Geoff Williams (Vice-Chairman)

**Head of School ("HOS") Present:** Jeromy Johnson

**Call to Order: Reading of mission and Ends-1**

The meeting was called to order by Jessica Wood at approximately 6 p.m. and Andrea was designated to maintain minutes of the meeting. Jessica Wood read the Mission and the Ends.

**Public Comment: (GP-12 Public Participation)**

None present

**MEF Report: (GP-1-Global Gov. Process, GP-3 Governing Style)**

Kristy Dozois provided an MEF Update. The Back to School Bash and the Fun Run were successful. A portion of the funds that were raised will go to teacher scholarships and the reading assessment program. The Spring Movie Night is scheduled for May 1st.

The MEF Board will be transitioning at the end of the year. Four existing board members will remain on the board for the 2020-2021 school year. A new MEF Board President will be nominated and introduced to the Board once elected. The MEF is considering adding a financial sub-committee.

**HOS Report: Jeromy Johnson**

Mr. Johnson provided a report on EL-9 Compensation and Benefits. A discussion ensued. Mr. B. Williams moved to accept compliance, Mr. Gray seconded, all approved

Mr. Johnson provided a report on EL-12 Asset Protection. A discussion ensued. Ms. Patterson moved to accept compliance, Mr. Gray seconded, all approved

**Policy Review: (EL-9, EL-12)**

The Board reviewed EL-9 and EL-12. Following discussion, no changes to the policy were recommended by the Board.

**Administrative:**

The Board considered the minutes from the August 27th meeting for approval. Ms. Patterson made a motion to approve, Mr. Dozios seconded, the minutes were approved by Ms. Wood, Mr. Gray, Ms Patterson, and Mr. Dozois; Mr. B Williams, Mr. G. Williams, and Ms. Stewart abstained.

The Board considered the minutes from the September 17th meeting for approval. Ms. Stewart made a motion to approve, Mr. B. Williams seconded, the minutes were approved by Ms. Wood, Ms. Stewart, Mr. Dozois, and Mr. B. Williams; Ms. Patterson, Mr. G. Williams, and Mr. Gray abstained.

The Board considered the minutes from the November 12th meeting for approval. Mr. B. Williams made a motion to approve, Ms. Patterson seconded, the minutes were approved by Mr. B. Williams, Ms. Patterson, Ms. Stewart, Mr. Gray; Mr. Dozois, Mr. G. Willimas, and Ms. Wood abstained.

HOS evaluation was discussed. An executive session to review the HOS evaluation has been tentatively scheduled for 2/27/2019 at 7:00 PM.

Upcoming meetings were discussed and have been tentatively planned for March 26th, April 23rd, and May 26th. The May board meeting was moved from May 28th to 26th.

The Board self-assessment was completed.

**Adjournment:**

There being no further business to come before the Board, Mr. B. Williams made a motion to adjourn, Ms. Patterson seconded, all in attendance approved. The meeting was adjourned at approximately 7:25 p.m.

Respectfully submitted,

Andrea Patterson  
DCS Montessori Board of Directors

**MEETING OF THE BOARD OF DIRECTORS  
DCS MONTESSORI CHARTER SCHOOL (the “School”)  
Thursday, February 27, 2020**

**Directors Present:** Jessica Wood (Chair), Cecilia Stewart, Kirk Gray and Jason Dozois

**Directors Absent:** Geoff Williams (Vice-Chairman), Andrea Patterson and Ben Williams

**Head of School (“HOS”) Not Present:** Jeromy Johnson

**Call to Order: Reading of mission and Ends-1**

The meeting was called to order by Ms. Wood at approximately 7:07 p.m. and Ms. Wood was designated to maintain minutes of the meeting. Ms. Wood read the Mission and Ends.

**Executive Session:**

The Board is presented with the Head of School Summary Evaluation. A discussion ensues.

**Adjournment:**

There being no further business to come before the Board, the meeting was adjourned at approximately 7:45 p.m.

Respectfully submitted,

Jessica Wood  
DCS Montessori Board of Directors

**MEETING OF THE BOARD OF DIRECTORS  
DCS MONTESSORI CHARTER SCHOOL (the "School")  
Tuesday, March 26, 2020**

**Directors Present:** Jessica Wood (Chairman), Kirk Gray, Andrea Patterson, Cecilia Stewart, Ben Williams

**Directors Absent:** Jason Dozois, Geoff Williams (Vice-Chairman)

**Head of School ("HOS") Present:** Jeromy Johnson

**Call to Order: Reading of mission and Ends-1**

The meeting was called to order by Ms. Wood at approximately 6:00 p.m. and Ms. Patterson was designated to maintain minutes of the meeting.

Ms. Stewart read the Mission.

**Public Comment: (GP-12 Public Participation)**

Ann Foster attended.

**MEF Report: (GP-1-Global Gov. Process, GP-3 Governing Style)**

None present

**HOS Report: Jeromy Johnson**

- COVID-19 Update
  - Mr. Johnson provided a summary of the current tele-education program in place to support learning during the COVID-19 pandemic.
- Financial update
  - Budget impacts of COVID-19 for the remaining year and upcoming 2020 - 2021 impact planning were discussed.
  - Teacher pay schedules and raises were discussed.
- Proposed budget for approval
  - Proposed budget was reviewed and discussed.
  - Ms. Woods made a motion to approve the proposed budget, Ms. C. Steward seconded, Mr. Gray, Ms. Patterson, Mr. B. Williams approved.
- Charter renewal
  - With consideration to the COVID-19 outbreak, charter renewals may be delayed.
  - Charter requirements and policies were reviewed and discussed.
- Enrollment report from registrar

- 2019 - 2020 enrollment was reviewed. Current enrollment for 2020 - 2021 was reviewed and discussed.
- Exit interview survey summary and trends from registrar
  - Exit interview survey summary and trends were not available for review. This item will be carried over to the next meeting.

### **Policy Review: (GP-10)**

The Board reviewed GP-10. Following such discussion, no changes to the policies were recommended by the Board.

A decision was made to postpone the approval of GP-10 to evaluate language relating to inclusive decision making. This will be discussed at the April 23rd meeting.

### **Administrative:**

All members attended via a virtual platform.

A motion was made to extend the HOS's contract to the 20-21 school year. All in attendance approved.

The timing board election process was discussed. Mr. Johnson will seek guidance regarding the potential impact of postponing the election process. A special session will be called if the board elections are postponed.

The Board considered the minutes from the February 20th meeting for approval. Ms. Patterson made a motion to approve, Ms. Woods seconded, the minutes were approved by Ms. Wood, Mr. Gray, Ms Patterson, and Mr. B Williams.

The Board considered the minutes from the February 27th meeting for approval. Mr. Gray made a motion to approve, Mr. Wood seconded, the minutes were approved by Ms. Wood, Mr. Gray, and Ms Stewart; Mr. B Williams, Ms. Patterson abstained.

The Board self-assessment was completed.

### **Adjournment:**

There being no further business to come before the Board, the meeting was adjourned at approximately 7:40 p.m.

Respectfully submitted,

Andrea Patterson  
DCS Montessori Board of Directors

**MEETING OF THE BOARD OF DIRECTORS  
DCS MONTESSORI CHARTER SCHOOL (the "School")  
Thursday, April 30, 2020**

**Directors Present:** Jessica Wood (Chairman), Geoff Williams (Vice-Chairman), Kirk Gray, Andrea Patterson, Ben Williams

**Directors Absent:** Jason Dozois, Cecilia Stewart

**Head of School ("HOS") Present:** Jeromy Johnson

**Call to Order: Reading of mission and Ends-1**

The meeting was called to order by Ms. Wood at approximately 6:00 p.m. and Ms. Patterson was designated to maintain minutes of the meeting.

Ms. Wood read the Mission.

**Public Comment: (GP-12 Public Participation)**

Meet the candidates Mr. Scott Kell and Mr. J Narrel attended.

**MEF Report: (GP-1-Global Gov. Process, GP-3 Governing Style)**

None present

**HOS Report: Jeromy Johnson**

- COVID-19 Update
  - Mr. Johnson provided a summary of the current tele-education program in place to support learning during the COVID-19 pandemic.
  - Plans for summer camps, care programs, and facility rental were discussed.
  - Leadership is monitoring regulations and best practice guidelines to advise the best path forward.
- Financial update
  - Budget impacts of COVID-19 for the remaining year and upcoming 2020 - 2021 impact planning were discussed.
- EL-6 Discipline and Prevention of Bullying
  - Mr. G. Williams made a motion to accept EL-6 report as a reasonable interpretation, Mr. B. Williams seconded, all approved.
- Exit interview survey summary and trends from registrar
  - Exit survey results were reviewed and discussed.
- Contract Update



- The contract is complete and is pending board approval. The process has improved and has gone well. District policies are under review and will be addressed at a later date.
- Mr. G. Williams made a motion to approve the charter renewal contract, Ms. Woods seconded the motion, all approved.
- Biannual Middle School Report (Jeromy)
  - Staffing and curriculum were discussed for the 2020/2021 school year.

**Policy Review: (EL-6)**

During the March 26th, a decision was made to postpone the approval of GP-10 to evaluate language relating to inclusive decision making. This will be tabled until the May 26th meeting.

The Board reviewed EL-6. Following such discussion, no changes to the policies were recommended by the Board.

**Administrative:**

All members attended via a virtual platform.

The Board considered the minutes from the March 26th meeting for approval. Ms. Kirk made a motion to approve, Ms. Woods seconded, the minutes were approved by Ms. Wood, Mr. Gray, Ms. Patterson, and Mr. B Williams; Mr. G Williams abstained.

The Board self-assessment was completed.

**Adjournment:**

There being no further business to come before the Board, the meeting was adjourned at approximately 8:00 PM.

Respectfully submitted,

Andrea Patterson  
DCS Montessori Board of Directors

**MEETING OF THE BOARD OF DIRECTORS  
DCS MONTESSORI CHARTER SCHOOL (the "School")  
May 26, 2020**

**Directors Present:** Jessica Wood (Chairman), Geoff Williams (Vice-Chairman), Jason Dozois, Kirk Gray, Cecilia Stewart

**Directors Absent:** Andrea Patterson, Ben Williams  
**Head of School ("HOS") Present:** Jeromy Johnson

**Call to Order: Reading of mission and Ends-1**

The meeting was called to order by Ms. Wood at approximately 6:03 p.m. and Mr. Gray was designated to maintain minutes of the meeting.

Ms. Wood read the Mission.

**Public Comment: (GP-12 Public Participation)**

Sheila Wolfe, Scott Keller, and Josh Narrell attended

**DCSM Annual Election:**

Results of ballot - 50 for Cecilia, 42 for Geoff, 36 for Scott, and 13 for Josh N - 1 abstained.

Cecilia Stewart and Geoff Williams won re-election, and Scott Keller is elected as a new board member.

**Annual Adherence to Montessori Report**

Provided by Ms. Sheila Wolfe, Montessori Curriculum Director

- Ratings down primarily because of COVID
- Cecilia questioned whether we are not dinging ourselves too hard, as we did what we could
- Jeromy said "how were we doing before COVID" and we were doing quite well
- Teachers do a great job engaging students
- One improvement that could take place is the environmental care - there was some slacking off before home school for COVID

**HOS Report: Jeromy Johnson**

**COVID-19 Update**

- Talked about camps
  - Staff and parents will sign waivers - no expectation of any liability
  - Staff who were worried were not at all required, and their camps were canceled
  - District is closed, because there are so many details at a district level

- Charter is not violated, DCSM has the choice, but the school functions only as a licensed child care facility during the Summer
- Going back in Fall
  - Isolation plan
  - As of now, plan is to go back, but schools have plans to pull back if necessary
  - 50/50 model
  - 4 different models, depending on requirements
  - Legal counsel feels it is essential that schools open normally
  - Discussion masks or no masks, waiting for the science
  - Discussion about what happens when kids don't go back, and options there
  - Sept 23-Oct 23 kids have to be butt-in-seat to count towards funding
  - How will funding work for hybrid models? This conversation is ongoing at the state/district level

### **Budget Update**

- Budget presented at 10% and 7% cut versions - hoping to approve the 10% reduction budget
- Funding has changed
- Teacher salary cuts are included, but won't be cut at the 7% model
- Only other cuts available are supplies and textbooks, repair, etc, and many of the available cuts are already made
- Can parents supplement the shortfalls?
- How much money does the MEF have to pay?
- Fees are already somewhat high, and with the possibility that parents are in a bad financial position, it's hard to try to pass extra costs onto families

Voted to approve the 7% budget - G. Williams motioned to approve, Ms Wood seconded, all in favor, unanimously approved.

### **Policy Review: (EL-3, EL-10)**

Voted to approve EL-3 and EL-10 - Ms Stewart motioned to approve, Ms Wood seconded, all in favor, unanimously approved.

April 30th, 2020 Meeting of the Board Minutes, G. Williams motioned to approve, Ms Wood seconded, were approved 3-0 with a minor textual change, by Wood, G. Williams, Gray. Stewart and Dozois abstain.

### **Administrative:**

All members attended via a virtual platform.

The board chose to table discussion of an inclusion/diversity policy for board members.

The Board self-assessment was completed.

**Adjournment:**

Meeting adjourned at 802pm. Ms. Wood motioned to adjourn, Mr. Gray seconded, unanimously approved.

Respectfully Submitted,  
Kirk Gray  
DCS Montessori Board of Directors

**MEETING OF THE BOARD OF DIRECTORS  
DCS MONTESSORI CHARTER SCHOOL (the “School”)  
Thursday, June 18, 2020**

**Directors Present:** Jessica Wood (Chairman), Geoff Williams (Vice-Chairman), Kirk Gray, Andrea Patterson, Cecilia Stewart

**Directors Absent:** Ben Williams, Jason Dozois

**Head of School (“HOS”) Present:** Jeromy Johnson

**Call to Order: Reading of mission and Ends-1**

The meeting was called to order by Ms. Wood at approximately 6:00 p.m. and Ms. Patterson was designated to maintain minutes of the meeting.

Ms. Wood read the Mission and the Ends.

**Public Comment: (GP-12 Public Participation)**

Ms. Ann Foster was present.

**MEF Report: (GP-1-Global Gov. Process, GP-3 Governing Style)**

None present

**HOS Report: Jeromy Johnson**

Mr. Johnson provided an update funding for the 2020/2021 school year, supplemental budget and budget to date for 2019/2020. Ms. Patterson made a motion to approve the supplemental budget, Mr. G. Williams seconded the motion, and all approved.

Fall 2020 COVID-19 return was discussed. The 2020/2021 COVID-19 communication strategy was raised for discussion.

**Policy Review: ()**

None

**Administrative:**

Quorum was present to approve the May 26th minutes. Ms. Wood made a motion to approve the minutes, Mr. Gray seconded the motion , all approved, Ms. Patterson abstained.

The Board reviewed GP-10 and conducted a self assessment.

**Adjournment:**

There being no further business to come before the Board, the meeting was adjourned at approximately 7:20 p.m.

Respectfully submitted,

Andrea Patterson  
DCS Montessori Board of Directors

**MEETING OF THE BOARD OF DIRECTORS  
DCS MONTESSORI CHARTER SCHOOL (the "School")  
Wednesday, July 22, 2020**

**Directors Present:** Jessica Wood (Chairman), Geoff Williams (Vice-Chairman), Kirk Gray, Andrea Patterson, Cecilia Stewart, Jason Dozois, Scott Keller

**Directors Absent:** None

**Head of School ("HOS") Present:** Jeromy Johnson

**Call to Order: Reading of mission and Ends-1**

The meeting was called to order by Ms. Wood at approximately 6:00 p.m. and Ms. Wood was designated to maintain minutes of the meeting.

Ms. Wood read the Mission and the Ends.

**Public Comment: (GP-12 Public Participation)**

None present

**MEF Report: (GP-1-Global Gov. Process, GP-3 Governing Style)**

None present

**HOS Report: Jeromy Johnson**

Fall 2020 COVID-19 return was discussed. The Board reviewed recommendations from the Tri-County Health Department, state and Douglas County School District. The Douglas County School District Board meeting planned for July 25 was noted.

The 2020/2021 COVID-19 communication strategy was raised for discussion.

**Policy Review:**

None

**Administrative:**

The Board decided to meet on July 28 to discuss the outcomes from the district board meeting.

The Board reviewed GP-10 and conducted a self assessment.

**Adjournment:**

There being no further business to come before the Board, the meeting was adjourned at approximately 7:53 p.m.

Respectfully submitted,

Andrea Patterson  
DCS Montessori Board of Directors



**MEETING OF THE BOARD OF DIRECTORS  
DCS MONTESSORI CHARTER SCHOOL (the “School”)  
Tuesday, July 28, 2020**

**Directors Present:** Jessica Wood (Chairman), Geoff Williams (Vice-Chairman), Kirk Gray, Andrea Patterson, Cecilia Stewart, Jason Dozois, Scott Keller

**Directors Absent:** None

**Head of School (“HOS”) Present:** Jeromy Johnson

**Call to Order: Reading of mission and Ends-1**

The meeting was called to order by Ms. Wood at approximately 6:01 p.m. and Ms. Patterson was designated to maintain minutes of the meeting.

Ms. Patterson read the Mission and the Ends.

**Public Comment: (GP-12 Public Participation)**

Mr. Clint Morgan attended the meeting and shared that a full return to school would be preferred.

Ms. Nicole Beavers attended the meeting and shared that the hybrid return model would present challenges for some families requiring them to seek child care outside of DCSM for the remote learning days.

**MEF Report: (GP-1-Global Gov. Process, GP-3 Governing Style)**

None present

**HOS Report: Jeromy Johnson**

Fall 2020 COVID-19 return was discussed. The Board reviewed recommendations from the Tri-County Health Department, state and Douglas County School District recommendations from the July 25th meetings.

Enrollment options were discussed by level.

Enrollment will be open quarterly, all grades will have a remote learning option, and the school will be closed for Lower El through Middle School each Wednesday for deep cleaning.

Many options and combinations of schedules were raised for discussion.

The Board voted on the Proposed schedule options:

- Primary: Remote, Full Return (5-days)
- Lower El: Remote, Hybrid, 2-4 days
- Upper El: Remote, Remote, Hybrid, 2-4 days
- Middle School: Remote, Hybrid, 2 days

Primary will have the option to return full time the decisions was made due to the low risk of this student population and needs of the developmental stages. - All Board members approved

Lower El students will have the option of a Hybrid A/B cohort (Monday/Tuesday or Thursday/Friday) or a four day in class schedule. - Ms. Wood, Mr. Williams, Mr. Gray, Ms. Patterson, Ms. Stewart, and; Mr. Keller approved. Mr. Dozois did not approve.

Upper El will have the option of a Hybrid A/B cohort (monday/tuesday or thursday/friday) or a four day in class schedule. - Ms. Wood, Mr. Williams, Mr. Gray, Ms. Patterson, Ms. Stewart, and; Mr. Keller approved. Mr. Dozois did not approve.

Middle school students will have the option of a Hybrid A/B cohort (Monday/Tuesday or Thursday/Friday) class schedule. - All board members approved

All students will participate in remote learning on Wednesday. - All board members approved

Social responsibility in line with what will be provided by the district

The 2020/2021 COVID-19 communication strategy was raised for discussion.

#### **Policy Review:**

None

#### **Administrative:**

The Board will meet on July 28 to discuss the outcomes from the district board meeting.

June 18th meeting minutes were reviewed, Ms. Stewart made a motion to approve, Mr. Gray seconded, Mr. Keller and Mr. Dozois abstained.

July 22nd meeting minutes were reviewed, Ms. Patterson made a motion to approve, Mr. Gray seconded, all members approved.

The Board reviewed GP-10 and conducted a self assessment.

**Adjournment:**

There being no further business to come before the Board, the meeting was adjourned at approximately 7:53 p.m.

Respectfully submitted,

Andrea Patterson  
DCS Montessori Board of Directors

**MEETING OF THE BOARD OF DIRECTORS**  
**DCS MONTESSORI CHARTER SCHOOL (the “School”)**  
**Wednesday, July 30, 2020**

**Directors Present:** Jessica Wood (Chairman), Kirk Gray, Andrea Patterson, Cecilia Stewart, Jason Dozois, and Scott Keller

**Directors Absent:** Geoff Williams (Vice-Chairman)

**Head of School (“HOS”) Present:** Jeromy Johnson

**Call to Order: Reading of mission and Ends-1**

The meeting was called to order by Ms. Wood at approximately 6:01 p.m. and Ms. Patterson was designated to maintain minutes of the meeting.

Ms. Patterson read the Mission and the Ends.

**Public Comment: (GP-12 Public Participation)**

Ms. Visser - Shared statement from the Upper El teachers.

Ms. Roda - Shared statement from the Lower El teachers.

Both levels are in agreement with the DCSM Model.

Parent - Ms. Lisa J. Marie - Public Comment - Concerns that we are not following the 50% guidelines with the entire school being on campus. Proposed the number of classrooms that are on campus at one point in time.

Parent - Ms. Christine Miles - Public Comment - Concerns regarding the number of students on campus on Monday and Tuesday. Not reducing the number of students at risk of exposure. There is a perception regarding the decision around the primary and kinder 5-day per week being financially motivated. Improved communication is necessary. Suggested review of Cherry Creek communications.

Parent - Mr. Nate - Public Comment - Concerns regarding the proposed solution of hybrid + 4 days. Thought we would be more inline with the Douglas County recommendations.

Parent - Ms. Joy Short commentary in inline with statements from Nate, Lisa, Christine

## **MEF Report: (GP-1-Global Gov. Process, GP-3 Governing Style)**

None present

## **HOS Report: Jeromy Johnson**

Fall 2020 COVID-19 return was discussed. The Board reviewed recommendations from the Tri-County Health Department, state and Douglas County School District recommendations from the July 25th meetings.

The Tri-County guidelines are still pending.

Steps that have been taken and that will be in place to reduce risk of exposure in the school:

- HVAC has been upgraded to improve air flow in the school
- Routing and deep cleaning protocols have been established
- A viral disinfecting carpet cleaner has been purchased
- A viral fogger ionizer will be used to disinfect material
- Students will be assigned to a learning cohort
- Number of students on campus will be reduced

A proposal was made to table the decision on a final plan and return to school date.

Ms. Wood made a proposal to establish two subcommittees, Communication and Legal. Ms. Stewart and Ms. Patterson will drive the Communication Committee. Mr. Williams and Mr. Dozois will drive the Legal Subcommittee.

Next steps and expectations for the next Board meeting scheduled for August 3, 2020

- The school's attorney will meet with the Board
- Updated Tri-County and CDPHE guidelines are expected to be available for review
- Review of district plans and surrounding districts
- Review of charter school plans in and out of our district
- Communications plan

The 2020/2021 COVID-19 communication strategy was raised for discussion.

## **Policy Review:**

None

**Administrative:**

The Board will meet on August 3, 2020.

Ms. Wood made a motion to approve the 2020/2021 Board Annual meeting calendar, Ms. Stewart seconded, all members present approved.

The Board reviewed GP-10 and conducted a self assessment.

Public commentary and feedback included:

- Delayed start
- Maria's 30-Step hand washing plan
- Strategies for cleaning high contact areas
- Establishing cohorts in and out of school
- Community responsibility
- Mental health of students and teachers
- Short and long-term impact of chemicals used for cleaning
- Contact tracing
- Express check-in
- Hybrid schedule allows time away from school to see if COVID-19 symptoms appear
- If exposure happens in a cohort the cohort would be quarantine, detailed guidance is pending from CDPHE and Tri-County
- Remote learning needs to be more directive
- There are concerns about meeting state education requirements
- Online learning structure was discussed

**Adjournment:**

There being no further business to come before the Board, the meeting was adjourned at approximately 8:08 p.m.

Respectfully submitted,

Andrea Patterson  
DCS Montessori Board of Directors

**MEETING OF THE BOARD OF DIRECTORS**  
**DCS MONTESSORI CHARTER SCHOOL (the “School”)**  
**Wednesday, August 3, 2020**

**Directors Present:** Jessica Wood (Chairman), Geoff Williams (Vice-Chairman), Kirk Gray, Andrea Patterson, Cecilia Stewart, Jason Dozois, Scott Keller

**Directors Absent:** None

**Head of School (“HOS”) Present:** Jeromy Johnson

**Call to Order: Reading of mission and Ends-1**

The meeting was called to order by Ms. Wood at approximately 6:03 p.m. and Ms. Patterson was designated to maintain minutes of the meeting.

Mr. Williams made a motion to move into executive session pursuant to Colorado Revised Statutes 24-6-402(b) and (e) for the purposes of obtaining legal advice from outside legal counsel on questions regarding opening the school during the COVID-19 pandemic and to determine positions relating to negotiating with third parties regarding the reopening of the school. Ms. Stewart seconded the motion. Mr. Williams noted that during executive session no formal decisions would be made. The Board entered executive session.

Ms. Patterson made a motion to exit the executive session, Mr. Williams seconded, all approved.

Ms. Patterson read the Mission and the Ends.

**Public Comment: (GP-12 Public Participation)**

Board introductions were made.

A request to record the meeting was denied.

**MEF Report: (GP-1-Global Gov. Process, GP-3 Governing Style)**

None present

**HOS Report: Jeromy Johnson**

Fall 2020 COVID-19 return was discussed.

CDPHE has released guidelines for infection and response. Mr. Jeromy and team are working on incorporating guidance into policies.

Tri-County health guidance has not been released.

Enrollment survey response:

- 80% of families have responded to the the enrollment survey
- Remote learning
  - 30 students Lower El, 5 per class
  - 30 students Upper El, 6 per class
  - 12 student in middle school
- Hybrid
  - 18 students in Lower El, 3 per class
  - 30 student in Upper El, 6 per class

Middle school hybrid model is well below current number of students in class

Changes in enrollment, frees up spaces in the building to put Primary in other parts of the school to reduce the number of students. Classes should be under 20 students per class with the changes.

Alternate spaces for Upper and Lower are limited, temporary space could be created for 10 students but this does not scale to an increased number of students.

The gym could potentially be used to add additional space for up to 4 groups of cohorts.

The need for alternative care for families that will participate in the hybrid schedule and the preference to keep children within the DCSM cohort was discussed. There is a possibility that families could form groups to support cohorts outside of the school. The school will provide a one sheet parents guidance best practices to keep our school open as long as possible

The FEMA guide for developing high-quality school emergency operations was adopted by the Board to clearly define where we are at in the process of developing a successful return to school plan, and establish guiding goals and objectives.

#### Goals and Objectives

1. Safely introduce in-person learning
  - a. Keep school open
  - b. Provide a safe environment for our students, teachers and staff
2. Deliver equitable learning opportunities for all students
  - a. Parity between in-person and on-line learning experience
3. Provide community with informed transparent communication



The proposed DCSM Model was raised for discussion following guidance from counsel.

#### **DCSM Model:**

All levels have a remote learning option.

- Primary - Full return 5-days on campus
- Lower El -
  - Phase 1: Hybrid (Monday/Tuesday or Thursday/Friday), 2-days on campus, remote learning remaining days
  - Phase 2: Hybrid (Monday, Tuesday, Thursday, Friday), 4-days on campus, remote learning on Wednesday
- Upper El - Hybrid (Monday/Tuesday or Thursday/Friday), 2-days on campus, remote learning remaining days
- Middle School - Hybrid (Monday/Tuesday or Thursday/Friday), 2-days on campus, remote learning remaining days

Due to deviations from the local school district plan for Primary and Lower El, the Board has been advised by counsel to consult with the school district and Tri-County Health. District and Tri-County review could impact the proposed August 12th start date for these levels.

#### **Middle School**

There are concerns regarding delaying the middle school return and the impact it will have meeting state learning requirements. Mr. Jeromy will prioritize the middle school detailed plan for review by the Board with the goal of meeting the scheduled 8/12/2020 start date. The middle school's hybrid and remote learning are in-line with the district's return to school plan so there is no major concern in delays caused by feedback from Tri-County and the district.

There are no changes to the originally planned schedule for the Middle School.

#### **Primary**

Given the reduction in class sizes, the Board believes that the 5-days on campus return for Primary is still the best plan for this level. This plan does deviate from the district model and will be provided to the district and Tri-County for review. Mr. Jeromy will draft a detailed plan to be reviewed by the Board, the district, and Tri-County. There will likely be an impact to the 8/12 scheduled start date.

#### **Lower El**

To prevent a delayed start the Board discussed modifying the return plan to mirror the school district in Phase 1.

The Lower El DCSM Model Phase 2 deviates from the district model and will be provided to the district and Tri-County for review. The Board does feel that there is value to the students and community by providing this as an option.

## **Upper El**

The previously discussed 4-days on campus option for Upper El deviates from the district model. However, the Board does have concerns about the 10-year old and up transmission rates and the mix of ages in the Upper El rooms. Therefore, the Board will eliminate the 4-days on campus option for Upper El and will follow the Middle School's hybrid schedule.

The Board voted on the changes to the DCSM Model:

Phase I - Two options were voted on

- Vote to follow district 100% including Primary - Mr. Williams, Ms. Woods, and Mr. Dozois
- Vote to follow district 100% from Lower El through Middle School, keep Primary at 5-days on campus - Ms. Patterson, Ms. Stewart, Mr. Keller, Mr. Gray

Phase II

- Primary 5 days on campus and remote, Lower El, 80% return - hybrid - remote, Upper El and Middle School - hybrid and remote.

The revisions to the DCSM model allows for a targeted on time start of 8/12/2020, Primary being the most likely to require further review.

## **DCSM Model Revisions**

All levels have a remote learning option.

- Primary - No changes were made, possible delayed start
  - Full return 5-days on campus
- Lower El - Expect on schedule start of 8/12
  - Phase I
    - Hybrid (Monday/Tuesday or Thursday/Friday), remote learning on Wednesday
  - Phase II - Pending district and Tri-County approval
    - Hybrid (Monday, Tuesday, Thursday, Friday), 4-days on campus, remote learning on Wednesday
- Upper El - Expect on schedule start of 8/12

- Hybrid (Monday/Tuesday or Thursday/Friday), remote learning on Wednesday
  - Eliminated the 4-days on campus learning option
- Middle School - No changes were made, expect on schedule start of 8/12
    - Hybrid (Monday/Tuesday or Thursday/Friday), remote learning on Wednesday

The Communication Committee will work with Mr. Jeromy to draft a communication to the school to share schedule changes and town hall schedule.

**Policy Review:**

None

**Administrative:**

The Board will meet on August 6, 2020.

Meeting minutes for July 28th, July 30th, and August 3rd be presented for review and approval on August 6th.

The Board reviewed GP-10 and conducted a self assessment.

Public commentary and feedback included:

- Request to choose enrollment options is difficult for parents given the variability in the plans
- Board perspective on outside contact with neighborhood and outside cohorts. The Board understands that this is going to happen.
- Risk mitigation strategies within the school
- Physical activity will be split up the playground into four different play areas
- Physical education options are being discussed
- The school will accommodate families when creating cohorts and assigning hybrid campus days

**Adjournment:**

Mr. Williams made a motion to adjourn the meeting, Ms. Wood seconded, all approved.

There being no further business to come before the Board, the meeting was adjourned at approximately 10:11 p.m.

Respectfully submitted,

Andrea Patterson

DCS Montessori Board of Directors

**MEETING OF THE BOARD OF DIRECTORS  
DCS MONTESSORI CHARTER SCHOOL (the "School")  
Thursday, August 6, 2020**

**Directors Present:** Jessica Wood (Chairman), Geoff Williams (Vice-Chairman), Kirk Gray, Andrea Patterson, Cecilia Stewart, Jason Dozois, Scott Keller

**Directors Absent:** None

**Head of School ("HOS") Present:** Jeromy Johnson

**Call to Order: Reading of mission and Ends-1**

The meeting was called to order by Ms. Wood at approximately 6:04 p.m. and Ms. Patterson was designated to maintain minutes of the meeting.

Ms. Patterson read the Mission and the Ends.

**Public Comment: (GP-12 Public Participation)**

Ms. Jessica Carcoana asked several questions regarding the reopening of the School in light of the COVID-19 pandemic. Mr. Williams responded.

**HOS Report: Jeromy Johnson**

Mr. Johnson led a discussion concerning the latest guidance from Tri-County Health Department ("**Tri-County Health**") with respect to reopening the School. Among other things, Mr. Johnson discussed the meeting that the School had earlier in the day with Tri-County Health regarding the School's plans to reopen. Mr. Johnson noted that the School's attorney, Bill Bethke, Jessica Wood (Chairman) and Geoff Williams (Vice Chairman) participated in the meeting with Tri-County Health. Mr. Johnson noted that Tri-County Health agreed to review the School's reopening plan with a view towards ensuring that the School complied with the applicable guidance in terms of implementing the mitigation factors to combat the spread of the COVID-19 virus. The Board asked questions of Mr. Johnson regarding the meeting with Tri-County Health and reopening the School in light of the COVID-19 virus. A fulsome discussion ensued.

Next, Mr. Johnson led a discussion concerning current enrollment. Among other things, Mr. Johnson noted that the School had lost approximately 10-15 students due to reasons unrelated to the School and the current status of planning in terms of reopening. The Board asked questions of Mr. Johnson. A discussion ensued.

Mr. Johnson then discussed budget projections briefly. Among other things, Mr. Johnson mentioned that initial projections estimated a \$200,000-500,000 deficit this School year given lost revenue as a result of the pandemic. The Board asked questions of Mr. Johnson. A discussion

ensued.

Next, Mr. Johnson led a discussion concerning the School's current planning relating to reopening the School. Among other things, Mr. Johnson discussed the following:

- Documentation of mitigation strategies that are in process to combat the COVID-19 virus based on the applicable guidance from Federal, State and local authorities.
- The isolation model that the School will use for students that present symptoms of COVID-19.
- Plans to account for teacher absences.
- Mental health learning opportunities, including support for teachers as well as incorporating mental health into the learning for students.

The Board asked questions of Mr. Johnson. A fulsome discussion ensued.

Next, Mr. Johnson presented the framework of the plan for reopening the School. Among other things, Mr. Johnson described his proposal for how each level in the School Primary (Pre-School and Kindergarten); Lower Elementary (1<sup>st</sup>, 2<sup>nd</sup> and 3<sup>rd</sup> Grades); Upper Elementary (4<sup>th</sup>, 5<sup>th</sup> and 6<sup>th</sup> Grades); and Middle School (7<sup>th</sup> and 8<sup>th</sup> Grades) would return to School. The Board asked questions of Mr. Johnson. A fulsome discussion ensued. The Board discussed the risks in reopening the School versus the educational needs of the students of the School. The Board discussed survey data results collected from parents of students of the School on whether and how to reopen the School. The Board discussed the latest data and scientific understanding in terms of the COVID-19 virus, including how the virus impacts and affects children of different ages. The Board discussed the guidance from Federal, State and local authorities, including the Douglas County School District.

After discussion, the Board authorized Mr. Jeromy to re-open the school on August 12, 2020 in a manner consistent with the plan described by Mr. Johnson at the meeting, provided that the following conditions were satisfied:

- A detailed written reopening plan is created that incorporates as many of the recommended mitigation factors as possible to combat the COVID-19 virus (the "**Plan**");
- The Plan is approved by outside legal counsel;
- The Plan is presented to and approved by the School's liaison to the Douglas County School District; and
- The Plan is presented to and approved by Tri-County Health.

Next, the Board discussed updates from the Committees of the Board.

**Policy Review:**

None

**Administrative:**

The July 28, 2020 meeting minutes were reviewed. Ms. Stewart made a motion to approve, Mr. Gray seconded. All members approved.

The July 30, 2020 meeting minutes were reviewed. Ms. Stewart made a motion to approve, Mr. Gray seconded. All members in attendance approved while Mr. Williams abstained as he did not attend that meeting.

It was noted that the next two Board meetings are scheduled for August 19, 2020 and August 26, 2020.

The Board reviewed GP-10 and conducted a self-assessment in accordance with its governance policies.

**Adjournment:**

Mr. Gray made a motion to adjourn the meeting, Mr. Keller seconded the motion, all members approved.

There being no further business to come before the Board, the meeting was adjourned at approximately 8:00 p.m.

Respectfully submitted,

Andrea Patterson  
DCS Montessori Board of Directors

**MEETING OF THE BOARD OF DIRECTORS  
DCS MONTESSORI CHARTER SCHOOL (the "School")  
Thursday, August 26, 2020**

**Directors Present:** Jessica Wood (Chairman), Geoff Williams (Vice-Chairman), Kirk Gray, Andrea Patterson, Cecilia Stewart, Jason Dozois, Scott Keller

**Directors Absent:** None

**Head of School ("HOS") Present:** Jeromy Johnson

**Call to Order: Reading of mission and Ends-1**

The meeting was called to order by Ms. Wood at approximately 6:02 p.m. and Ms. Patterson was designated to maintain minutes of the meeting.

Ms. Patterson read the Mission and the Ends.

**Public Comment: (GP-12 Public Participation)**

Ms. Jessica Carcoana, Ms. Jessica Capsel, Ms. Christine Miles, Ms. Molly Liepins, Mr. Franny Starkey, Mr. Clint Morgan, and Ms. Nergis Numanoglu shared their thoughts regarding the return to school and topics to consider regarding next steps for the hybrid and full return schedules.

**HOS Report: Jeromy Johnson**

Mr. Jeromy shared updates from Douglas County and neighboring district exposures since the return to school. To date, DCSM mitigation efforts have largely been successful. Students and staff have been doing a great job adhering to masks and the other mitigation steps implemented by the School. The new cleaning routines have become part of the normal process for the School's staff.

Mr. Jeromy discussed the value of having Lower EL students return to campus. Lower EL staff members are in favor of having students return to school four days per week. The introduction of the Phase II return to school plan for Lower EL was presented for discussion. Following a lengthy conversation, the Board agreed that the Phase II, four day a week, would be beneficial for Lower EL students. Timing for implementing Phase II was reviewed with Mr. Jeromy; all agreed that it would be best to start Phase II after Labor Day so long as COVID-19 infections in the School and the community don't increase significantly.

The Phase II plan for Lower EL discussed was as follows and included the following options for students:

- Full time remote
- Hybrid, two days per week on campus (Monday and Tuesday).



- Schedule will be flexible to support current cohorts
- Four days a week (Phase II) on campus (Monday, Tuesday, Thursday, and Friday)

Following such discussion, and upon a motion, duly seconded, the Board unanimously voted to authorize Mr. Jeromy to re-open Lower EL in accordance with the Phase II plan discussed sometime after Labor Day subject to his discretion and subject to discussion with and approval by the Tri-County Health Department, and the Douglas County School District.

It was noted that no changes to the Upper EL and Middle School schedules were being made at this time.

Mr. Jeromy presented the 4th quarter supplemental budget for review. Enrollment is down and is expected to have a negative financial impact of approximately \$150,178. Although COVID-19 funding has been helpful to offset the losses due to the COVID-19 pandemic, there is concern that if the COVID-19 pandemic lasts for several years, the School's long-term viability could be threatened. A revised budget will be presented by Mr. Jeromy and reviewed by the Board in October.

Committee updates:

Communications Committee: Ms. Patterson and Ms. Stewart will provide a communication update to the school by the end of week or Monday, August 31, 2020.

#### **Monitoring: (EL-1, EL-2, EL-11)**

The Board reviewed EL-1. Mr. Williams suggested certain changes to address the COVID-19 pandemic. Mr. Jeromy agreed to revised EL-1 and present it at the next meeting of the Board.

The Board reviewed EL-2. Mr. Williams made a motion to approve EL-2 as a reasonable interpretation, Mr. Wood seconded the motion. All members approved.

The Board reviewed EL-11. Ms. Wood made a motion to approve EL-11 as a reasonable interpretation, Mr. Gray seconded the motion. All members approved.

#### **Policy Review: (GP-1, 2, 3, 6, 8 and 11 and EL-1 and 2)**

The Board reviewed GP-1, 2, 3, 6, 8 and 11.. No changes were suggested.

The Board reviewed EL 1 and 2. No changes were suggested.

#### **Administrative:**

It was noted that the July 28th, August 6th, and August 26th meeting minutes will be reviewed further, including by outside legal counsel if necessary.

The Board next discussed the appointment of officers for 2020-21. Following such discussion, and upon motion, duly seconded, the Board unanimously appointed each of the following persons as officers of the School to serve until his or her successor is duly elected and qualified or until his or her earlier death, resignation, retirement or removal:

Jessica Wood - Chairman  
Geoff Williams - Vice Chairman  
Andrea Patterson - Secretary  
Kirk Gray - Treasurer

Next, the Board discussed the appointment of directors to serve on the HOS Evaluation Committee for 2020-21. Following such discussion, and upon motion, duly seconded, the Board unanimously appointed each of the following persons to serve on the HOS Evaluation Committee and to serve until his or her successor is duly elected and qualified or until his or her earlier death, resignation, retirement or removal:

Cecelia Stewart and Scott Keller.

Posting location for meetings was discussed. Current locations include the entrance of the main, middle, staff entrance, and school website. The Board voted to make the website as the only location for the meeting and agenda as a standard of practice. Ms. Wood made a motion to approve, Mr. Keller seconded. All members approved.

It was noted that the next Board meeting is scheduled for September 22, 2020.

The Board reviewed GP-10 and conducted a self-assessment in accordance with its governance policies.

**Adjournment:**

Ms. Wood made a motion to adjourn the meeting, Mr. Gray seconded the motion. All members approved. Ms. Stewart abstained.

There being no further business to come before the Board, the meeting was adjourned at approximately 8:00 p.m.

Respectfully submitted,

Andrea Patterson  
DCS Montessori Board of Directors

**MEETING OF THE BOARD OF DIRECTORS  
DCS MONTESSORI CHARTER SCHOOL (the "School")  
Tuesday, September 22, 2020**

**Directors Present:** Jessica Wood (Chairman), Geoff Williams (Vice-Chairman), Andrea Patterson, Cecilia Stewart, Scott Keller, Jason Dozois

**Directors Absent:** Kirk Gray

**Head of School ("HOS") Present:** Jeromy Johnson

**Call to Order: Reading of mission and Ends-1**

The meeting was called to order by Ms. Wood at approximately 6:05 p.m. and Ms. Patterson was designated to maintain minutes of the meeting.

Ms. Patterson read the Mission and the Ends.

**Public Comment: (GP-12 Public Participation)**

None

**MEF Report: (GP-1-Global Gov. Process, GP-3 Governing Style)**

None present

**HOS Report: Jeromy Johnson**

Mr. Johnson provided an update on the COVID mitigation efforts. There was one reported case in the school, exposure was handled well, and the impacted class was quarantined for 14 days. The transmission occurred outside of the school. Mitigation efforts in place proved to be effective in managing a positive case. The response effort was led by Tri-County Health Department.

Mr. Jeromy led a discussion regarding Douglas County's decision for returning to a five day a week in person learning model. The Board raised questions about the impact of a five day a week return for Lower Elementary, staff position, and remote learning. Colorado Department of Public Health and Environment guidelines and current standings were reviewed. A discussion ensued.

Mr. Williams, made a motion to authorize Mr. Jeromy to expand Lower Elementary programs up to five days a week based upon compliance with staff comfort-level, conformity to CDE and CDPHE guidance, and consultation with Tri County Health, Legal counsel and our authorizer, the Douglas County School District. Mr. Dozios seconded, all members approved.

Current enrollment was reviewed. Primary enrollment has increased and after care enrollment has

also increased with the four day a week enrollment option. The impact of decreased enrollment questioned. A discussion ensued.

Ms. Stewart volunteered, to work with Mr. Jeromy, to evaluate thresholds to assess the need to return to remote learning, hybrid, maintaining four day a week or a implement a full five day return model.

The communications committee provided an update and will prepare a post meeting communication with Mr. Jeromy.

The board meeting scheduled for October will be moved up to the 14th of October. a placeholder will be earmarked for a tentative meeting on October 7th.

**Policy Review: (EL-1, EL-2, EL-11**

EL-1 changes made are in line with what was suggested by Mr. Williams at the previous meeting.

Mr. Jeromy's interpretations of EL-5, EL-7 were reviewed and discussed.

A motion to approve EL1, EL5 and EL7 as a reasonable interpretation was by made by Mr. Williams , Ms. Stewart seconded, all members approved.

Ms. Stewart made a proposal to change wording in EL5 and EL7. Mr. Jeromy will draft changes and review them with Ms. Stewart. Changes will be presented at the October 14th meeting.

The Board reviewed EL11, B/S-R-1-5. No changes were made.

**Administrative:**

The August 6th, meeting minutes were reviewed. Ms. Stewart made a motion to approve, Mr. Keller seconded. All present approved.

The August 26th minutes will be shared with legal before being presented to the Board for approval. Mr. Williams will review with counsel.

The annual task calendar was reviewed. Mr. Keller made a motion to approve Ms. Stewart seconded, all approved.

The education process was reviewed by the Board. Mr. Williams made a motion to provide the education process resolution written by legal counsel, Ms. Stewart seconded. All approved.

The scheduled board meeting for october 20th, will be moved to October 14th, Additionally a tentative meeting will be scheduled for October 7th, to review changes in numbers and district position.

The Board reviewed GP-10 Set 2 and conducted a self-assessment in accordance with its governance policies.

**Adjournment:**

Ms. Wood made a motion to adjourn the meeting, Mr. Williams seconded the motion. All members approved.

There being no further business to come before the Board, the meeting was adjourned at approximately 7:49 p.m.

Respectfully submitted,

Andrea Patterson  
DCS Montessori Board of Directors

**MEETING OF THE BOARD OF DIRECTORS  
DCS MONTESSORI CHARTER SCHOOL (the "School")  
Wednesday, October 7, 2020**

**Directors Present:** Jessica Wood (Chairman), Andrea Patterson, Cecilia Stewart, Scott Keller

**Directors Absent:** Kirk Gray, Geoff Williams (Vice-Chairman), Jason Dozois

**Head of School ("HOS") Present:** Jeromy Johnson

**Call to Order:**

The meeting was called to order by Ms. Wood at approximately 6:11 p.m. and Ms. Patterson was designated to maintain minutes of the meeting.

**Public Comment: (GP-12 Public Participation)**

None

**MEF Report: (GP-1-Global Gov. Process, GP-3 Governing Style)**

None present

**HOS Report: Jeromy Johnson**

None

**Policy Review: ()**

None

**Administrative:**

A discussion regarding COVID-19 metrics and status ensued.

**Adjournment:**

Ms. Wood made a motion to adjourn the meeting, Mr. Patterson seconded the motion. All members approved.

There being no further business to come before the Board, the meeting was adjourned at approximately 7:15 p.m.

Respectfully submitted,

Andrea Patterson  
DCS Montessori Board of Directors



**MEETING OF THE BOARD OF DIRECTORS (the "Board")**  
**DCS MONTESSORI CHARTER SCHOOL (the "School")**  
**Thursday, October 14, 2020**

**Directors Present:** Jessica Wood (Chairman), Geoff Williams (Vice-Chairman), Kirk Gray, Cecilia Stewart and Scott Keller

**Directors Absent:** Andrea Patterson and Jason Dozois

**Head of School ("HOS") Present:** Jeromy Johnson

**Call to Order: Reading of mission and Ends-1**

The meeting was called to order by Ms. Wood at approximately 6:02 p.m. and Mr. Williams was designated to maintain minutes of the meeting.

Ms. Wood read the Mission and the Ends.

**Public Comment: (GP-12 Public Participation)**

No members of the public offered any comments.

**HOS Report: Jeromy Johnson**

Mr. Johnson led a discussion updating the Board on COVID-19 matters. Among other things, Mr. Johnson discussed community spread data referencing the Douglas County School District and Tri-County Health Department. The Board asked questions of Mr. Johnson. A discussion ensued.

Next, Mr. Johnson led a discussion concerning the School's plans to re-open Upper Elementary (Grades 4, 5 and 6) up to five days a week following Fall Break. It was noted that the Board previously authorized Mr. Johnson to re-open Upper Elementary up to five days per week. The Board asked questions of Mr. Johnson. A discussion ensued. Following such discussion, it was agreed that Mr. Johnson would continue to monitor community spread numbers using data and information from the Douglas County School District and the Tri-County Health Department in an effort to inform decisions concerning the School's plans to be open during the COVID-19 epidemic. It was noted that community spread numbers could lead the School in the future to change the current number of days of in-person learning for students at the School.

**Monitoring: (EL-4 and EL 11)**

Mr. Johnson presented his monitoring report for EL-4. The Board asked questions of Mr. Johnson. A discussion ensued. After such discussion, a motion was made, duly seconded, to



approve EL-4 as a reasonable interpretation. All members of the Board voted in favor of the motion.

Next, Mr. Johnson presented the quarterly variance report for the 2020/21 Budget in accordance with EL-11. The Board asked questions of Mr. Johnson. A discussion ensued. It was noted that the projected loss this year for the School was estimated to be approximately \$250,000 as a result of COVID-19.

**Policy Review: (GP-4, 5, 7, 9, 10 and EL-4, 5, 7 and 11)**

The Board reviewed GP-4, 5, 7, 9 and 10.. No changes were suggested.

The Board reviewed EL 4 and 11. No changes were suggested.

Certain changes to EL-5 and EL-7 were recommended. After discussion, it was agreed additional work needed to be done on the proposed wording to capture the changes more accurately. Mr. Williams agreed to work with Ms. Stewart on the wording changes.

**Administrative:**

It was noted that no minutes were ready for approval at this meeting.

The Board discussed inviting teachers to the November meeting of the Board. It was agreed that a special invitation would be sent to the teachers to attend the November meeting of the Board. The Board noted that it was especially important this year to hear from teachers given the COVID-19 pandemic.

It was noted that the next Board meeting is scheduled for November 17, 2020.

The Board reviewed GP-10 and conducted a self-assessment in accordance with its governance policies.

**Adjournment:**

A motion to adjourn the meeting, duly seconded was made. All members of the Board voted to adjourn the meeting.

There being no further business to come before the Board, the meeting was adjourned at approximately 7:38 p.m.

Respectfully submitted,

Geoffrey T. Williams, Jr.  
Vice-Chairman

DCS Montessori Board of Directors

**MEETING OF THE BOARD OF DIRECTORS  
DCS MONTESSORI CHARTER SCHOOL (the “School”)  
Tuesday, November 17, 2020**

**Directors Present:** Jessica Wood (Chairman), Geoff Williams (Vice-Chairman), Andrea Patterson, Cecilia Stewart, Scott Keller, Jason Dozois, Kirk Gray

**Directors Absent:** None

**Head of School (“HOS”) Present:** Jeromy Johnson

**Call to Order: Reading of mission and Ends-1**

The meeting was called to order by Ms. Wood at approximately 6:13 p.m., and Ms. Patterson was designated to maintain the meeting minutes.

Ms. Patterson read the Mission and the Ends.

**Public Comment: (GP-12 Public Participation)**

Ms. Andrea White asked questions regarding metrics used to determine if the school will remain open for the week in December. Mr. Jeromy responded, and a conversation ensued.

Ms. Jessica Carcoana shared thoughts about guidance for returning to school and asked about the possibility of having a medical advisor consult with the Board. Ms. Wood and Mr. Jeromy responded.

**MEF Report: (GP-1-Global Gov. Process, GP-3 Governing Style)**

None present

**HOS Report: Jeromy Johnson**

Mr. Jeromy delivered the head of school report. Among other things, Mr. Jeromy provided an overview of the revised 2020 - 2021 revised budget and financial audit results.

The 2020-2021 revised budget was presented for review and approval. Mr. Williams made a motion to approve the 2020 - 2021 revised budget, Ms. Stewart seconded. Mr. Gray abstained, all other members approved.

Mr. Williams moved to approve the 2020 -2021 Appropriating Resolution, Mr. Keller seconded. Mr. Gray abstained, all other members approved.

A motion to vote to accept the 2020 Financial Audit was made by Mr. Williams. Ms. Stewart seconded all approved; Mr. Gray abstained.

Mr. Jeromy led a discussion regarding current COVID-19 cases and classes in quarantine. The plan to manage on campus and remote learning with respect to staff shortages and upcoming holidays was presented for discussion. A conversation ensued.

The Board proposed forming a subcommittee to develop metrics to create a dial framework to guide decisions for remaining in or out of school. Ms. Wood will work with the DCSM nurse practitioner, Ms. Stewart, Mr. Keller, Mr. Williams, and Mr. Jeromy to develop the framework.

Mr. Jeromy's interpretations of EL-10 were reviewed and discussed.

A motion to approve EL10 as a reasonable interpretation was made by Mr. Williams, Ms. Stewart seconded. Mr. Gray abstained, all other members approved.

**Policy Review: (Ends-1, EL-5, EL-7)**

Ends-1 was reviewed and discussed. No changes were made.

Changes to EL-5 and EL-7 were presented for review to the Board. Ms. Patterson made a motion to accept the changes to EL-5 and EL-7, Ms. Stewart seconded. Mr. Gray abstained, all other members approved.

**Administrative:**

The August 26th, September 22nd, October 7th, and October 14th meeting minutes were reviewed. Ms. Wood made a motion to approve, Ms. Stewart seconded. All present approved, Mr. Gray abstained.

The Board will meet on Thursday, December 3, 2020.

The Board reviewed GP-10 Set 2 and conducted a self-assessment in accordance with its governance policies.

**Adjournment:**

Ms. Stewart made a motion to adjourn the meeting, Mr. Keller seconded the motion. All members approved; Mr. Gray abstained.

There being no further business to come before the Board, the meeting was adjourned at approximately 7:40 p.m.

Respectfully submitted,

Andrea Patterson  
DCS Montessori Board of Directors

**MEETING OF THE BOARD OF DIRECTORS  
DCS MONTESSORI CHARTER SCHOOL (the "School")  
Wednesday, December 3, 2020**

**Directors Present:** Jessica Wood (Chairman), Geoff Williams (Vice-Chairman), Andrea Patterson, Cecilia Stewart, Scott Keller, Kirk Gray

**Directors Absent:** Jason Dozois

**Head of School ("HOS") Present:** Jeromy Johnson

**Call to Order:**

The meeting was called to order by Ms. Wood at approximately 6:09 p.m. and Ms. Patterson was designated to maintain minutes of the meeting.

Ms. Patterson read the Mission and the Ends.

**Public Comment: (GP-12 Public Participation)**

None

**MEF Report: (GP-1-Global Gov. Process, GP-3 Governing Style)**

None present

**HOS Report: Jeromy Johnson**

None

**Policy Review: ()**

None

**Administrative:**

A discussion regarding COVID-19 metrics and status ensued.

**Adjournment:**

Ms. Wood made a motion to adjourn the meeting, Ms. Stewart seconded the motion. All members approved.

There being no further business to come before the Board, the meeting was adjourned at

approximately 7:16 p.m.

Respectfully submitted,

Andrea Patterson  
DCS Montessori Board of Directors