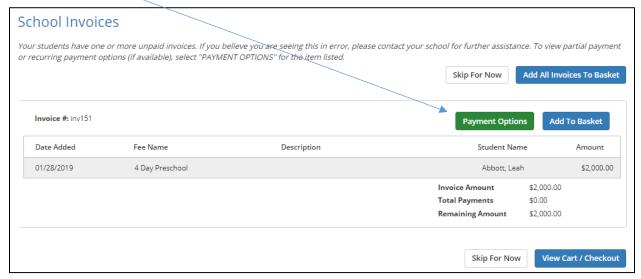
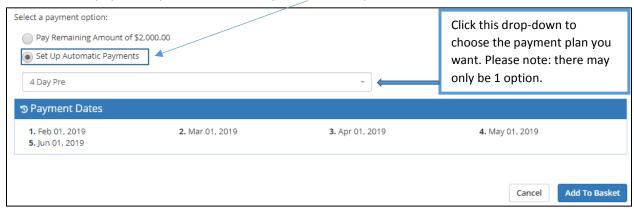
How to set up Automatic Payments on an Invoice

If your school administrator has set up the option, you can choose to make your invoice payments automatic in MySchoolBucks. The benefit of this is once set up, your payments will be made on time, automatically. You won't have to log in each time a payment is due. To choose this option, click on Payment Options.



Under Select a payment option choose Set Up Automatic Payments.



Now click Add to Basket, followed by View Cart/Checkout. You will see a summary of your order.

