

A photocopy of each of the following must be submitted with this application or the application will be discarded.

- Child's legal, government issued birth certificate.
- Your proof of residency of a home in the state of Colorado. A copy of your Warranty Deed, Property Tax Bill, Lease Agreement, Deed of Trust, Assessor Parcel Search printout* or Purchase Agreement. *Visit www.douglas.co.us/assessor, look up your address, and print out the information.
- Child's immunization record or state exemption form.

Please attach copies of the above. Our fee for making copies for you is 25¢ per imprint.

- **Offering a space is not offering admission** - all students with documented IEP, 504, ALP, or ESL needs require a change of placement meeting prior to admission being completed - incorrect or falsified information regarding these documented needs may restrict admission. *While Charter schools aim to serve all students, some significant and/or severe needs situations, may prohibit the school's ability to provide FAPE and therefore limits enrollment in particular situations.
- **All students new to the District** shall be enrolled conditionally until records, including discipline records, from the schools previously attended by the student are received by the district. In the event the student's records indicate a reason to deny admission, the students conditional enrollment status shall be revoked.
- **State law requires immunization records** be submitted at the time of registration.
- **It is your responsibility to familiarize yourself with our Lottery Process** – information is provided on our website [www.dcsmontessori.org]. All assignments are governed by space limitations.
- **We reserve the right** to offer enrollment based on the balance of our classrooms by grade.
- **TOUR our school BEFORE we conduct our lottery. Group tours are conducted on a scheduled basis by reservations only via our website. Once a position is offered to you, you will not have adequate time to attend a tour.**
- **Any misrepresentations** will result in this application being discarded and / or the student's exit from our school.
- **All of our programs, including Preschool, are 5 days-per-week.** If you want to enroll your child in a program of fewer than 5 days-per-week, please do not apply to our school.
- If we are able to offer you a place at our school, **you may have only 24 hours to accept or decline the offer**, which includes completion of enrollment paperwork. If your child is of Preschool or Kindergarten age, a non-refundable registration fee of approximately \$300 will also be required. If you decline our offer or do not respond by the deadline, your application will be destroyed.
- Our school does not accept Open Enrollment applications.
- To be processed in our Lottery, Applications must be **received** on or before the deadline stated on the first page of this document, at the address: 311 Castle Pines Parkway, Castle Pines, CO 80108. Applications received after the deadline will be added to the wait list in the order received. The school office is open from 8:30am – 4:00pm when school is in session. For Information, call: DCS Montessori Charter School at (720) 531-3311.
- Only fax, deliver or mail **complete** applications. We will accept faxed application packets with all attachments. Fax #720-710-9971. We will shred any birth certificates, and other documents which are faxed or mailed to us separately. **No exceptions.**
- Please submit a separate application form for each child. Only one application per child will be accepted. You may mail all applications from the same family in the same envelope. Each application must have the required attachments.

I (We) have read and understand the information contained herein and have read both pages of this document. The information we have provided herein is accurate.

Parent's Signature

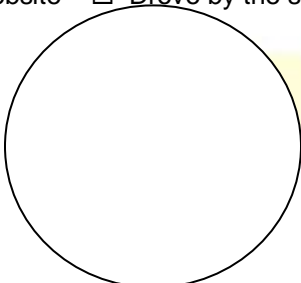
Date

Parent's Signature

Date

Who may we thank for referring you to DCS Montessori? _____

- Internet / Website Drove by the school Referred by friend/family named above Other _____



← Please place your Cougar sticker here showing you have attended a tour.